

Action Plan - Work of Audit Committee - Part A – 28 February 2014

Ref No.	Date of Meeting	Item No.	Title of Report	Action Required	By Whom	Report to Committee (date)/ implemented
1	27.6.13	4	Update on Disposal of Land and Buildings by Head of Planning and Asset Management	Internal Audit to review effectiveness of new procedures as part of next year's audit plan (approximately 6 months' time) and outcomes to be reported back to Committee when complete	Chief Internal Auditor and Corporate Fraud Manager	28 February 2014
2	27.6.13	12,13	Direct Payments	Internal Audit to carry out follow up audit to review effectiveness of revised controls as part of next year's audit plan (approximately 6 months' time) and outcomes to be reported back to Committee when complete	Chief Internal Auditor and Corporate Fraud Manager	20 May 2014
3	27.6.13 28.11.13	N/A N/A	Verbal update on review of guidance re Members role on Partner bodies when representing DCC	Outcomes of findings from Head of Legal & Democratic Services be reported back to Committee DM advised that CWG had looked at the existing guidance for members and had concluded that current guidance was sufficient. Training would be given and advise given on a 1-to-1 basis if required.	Head of Legal and Democratic Services	Update 28 Nov 2013 CLOSED
4	4.4.13	15	Grants and Loans Paid to Third Parties	The outcomes of planned internal audit work in this area to be reported to committee on completion	Manager of Internal Audit and Risk	28 Nov 2013 – Agenda Item 11 CLOSED
5	30/9/13	4	Authorised Signatories	Update on development and utilisation of Oracle	Head of Corporate Finance	28 Feb 2014